



## Request for proposal

### **Baseline Survey on "Enhancing the access to quality for tea workers , ethnic minority and hard to reach population of North-eastern Region (Sylhet Division) of Bangladesh"**

Bangladesh Women's Health Coalition (BWHC) is going to hire a consultant (National or International) for Baseline Survey on tea workers, ethnic minority and hard-to-reach population of North-eastern Region (Sylhet Division) of Bangladesh for project implementation. BWHC invite proposal from interested consultancy firm/individual to undertake this assignment.

#### **Objective of the assignment:**

The objective is as follows:

The consulting service will contribute to assess the quality of service following the indicators and the progress reports of the project through evaluating. Consultant will develop a recommendation for further development through analyzing the potentials.

Please refer to the detailed TOR (below here) for this assignment.

The Consultant must submit the following documents along with Technical & Financial Proposal:

#### **Technical proposal**

- Expression of Interest (EOI), maximum 10 pages profile of the consultant including experience in handling similar assignments, a work-plan, methodology, with client name, contract person and mobile number along with detailed CV;

#### **Financial proposal**

- The financial proposal should include VAT ONLY. BWHC will deduct Income Tax at source (as per govt. rules) from the agreed consultancy amount for national consultant. ETIN certificate and any other relevant document (if necessary).

Please mention the assignment title "**Baseline Survey on "Enhancing the access to quality for tea workers , ethnic minority and hard to reach population of North-eastern Region (Sylhet Division) of Bangladesh"**" in the subject line during application via **Hard Copy** to submit below mentioned Address:

To  
Executive Director  
Bangladesh Women's Health Coalition (BWHC)  
House # 806, Road # 03, Baitul Aman Housing Society  
Adabor, Shamoly, Dhaka -1207

**Proposal submission deadline: 10 February 2018 (Saturday)**

# **TERMS OF REFERENCE**

**Date: 28 January, 2018**

**Bangladesh Women's Health Coalition (BWHC)  
Road-03, House-806, Baitul Aman Housing Society  
Adabor, Shyamoli, Dhaka-1207.**

## **Overview of the Organization:**

BWHC is a national NGO, working with underprivileged and under marginalized women, children and adolescent through health oriented development interventions, with a prime focus on reproductive health services and action oriented community education. BWHC is committed to bring about positive changes in the quality of women's lives by making available reproductive and primary health services as well as other basic social services that enable women to exercise their reproductive and human rights.

**Project Title: Enhancing the access to quality abortion for tea workers, ethnic minority and hard-to-reach population of North-eastern Region (Sylhet division) of Bangladesh**

**Project Period: October 2017-March 2020**

**Funded by: Safe Abortion Action Fund, IPPF.**

## **Background of the Project:**

Unsafe abortion is a serious threat to women's health, and yet the stigma which enshrouds continues to threaten efforts to prevent unplanned pregnancy and stop unsafe procedures. The burden of unsafe abortion is particularly heavy on poor women and their communities: according to the World Health Organization (WHO) and the Guttmacher Institute, 95% of unsafe abortions take place in developing countries, the highest being in Asia (55%). The scale of this tragedy is devastating in Bangladesh, where 15% of all maternal deaths are due to unsafe abortion and its complications.

Through this project we will increase access to high quality information and services on safe abortion including post abortion care (PAC) for women and young girls. The project will do this through establishing an information Hotline. In addition, community based awareness raising activities through BCC, capacity development of staff and service providers, community sensitization, quality assessment and assurance and program evaluation will be undertaken in

those areas. The project concept, its design, implementation and outcome indicators are all linked with the Bangladesh Government Poverty Reduction Strategy and MDG 5.

### **Summary of the Project:**

The project is implemented in Sylhet Division (4 districts) of Bangladesh through the BWHC clinics. The area of work of the project is ‘Service Delivery’ and ‘Awareness Raising’. The goal of the project is – women and young girl in the 5 selected areas in Bangladesh access quality safe abortion services and contraception in enabling environment. There are two objectives of this project are:

**Objective 1:** Improve the quality of abortion and post-abortion services available to women and young girls in Sylhet, Moulovibazar, Hobigonj and Sunamgonj by establishing modern facilities and medical abortion practices by the end of the project;

**Objective 2:** Improving attitude of stakeholders towards safe abortion to ensure women of targeted communities can access safe abortion without stigmas by the end of the project;

**Objective 3:** Increase knowledge on existing available abortion services through hotline for safe abortion and to reduce complications from unsafe abortion by March 2020;

**Objective 4:** To decrease stigmas towards comprehensive abortion care and post-abortion complications, MHM of the beneficiaries by ensuring comprehensive awareness program by March 2020;

**Objective 5:** Knowledge generation on current SRH issues experienced by the targeted population by the end of the project.

The project is implemented in 5 areas of Bangladesh are: Sylhet Sadar, Sunamgonj, Moulovibazar, and Hobigonj where Moulovibazar, and Hobigonj district are selected for providing the services among the tea workers and ethnic minority people.

### **Objective of the Assignment:**

The consulting service will contribute to assess the quality of service following the indicators and the progress reports of the project through evaluating. Consultant also could develop a recommendation for further development through analysing the potentials.

### **Scope of Work**

This study is to be conducted within the sampling target area of 4 districts of Sylhet Division and within project direct beneficiaries and other stakeholders of the project. The study will be conducted in forms of survey, Individual In-depth Interview, key informant interview and focus group discussions (if needed). The information will be collected, analyzed and the report in

English will be shared to the donor and project implementer organization for consultation before it is finalized.

### **Deliverables by the Consultant**

The consultant will provide a report and presentation on project evaluation by

- investigating at least 2 areas within the 5 service providing areas which will include interviews with MR clients, assessment of quality, client satisfaction, provider efficacy, record keeping in line with the goal and objective of the project.
- reviewing the project interim report and monthly report.
- assessing the demand of the clients and available services related to the project.
- analyzing SWOT for further strategic planning.
- preparing evaluation report including specific conclusions and recommendations.
- preparing presentation on the basis on recommendation.

### **Duration and Timeline**

The baseline study shall be expected to complete within 30 working days beginning as soon as possible (from date of agreement signed). The budget of the study will be offered as a package. The report and presentation will be submitted by given timeline.

### **Qualification of the Consultant**

- PhD/M.Phil degree in Social Science or any relevant subject/field.
- Academic background of Social Science.
- Proven publication record (Attached at least five research samples).
- More than 7 years of experience in consultancy.
- Experience in reproductive health, baseline study, experimental study, policy review and development research.
- In-depth knowledge in existing MR policy and Health Sector development in Bangladesh.
- Ability to write clearly and concisely in English

### **Communication**

The Consultant will report to the Executive Director of BWHC, email: [ed.bwhc@gmail.com](mailto:ed.bwhc@gmail.com) , contact no: 9131681-2 (Ext:131).

Or,

For information of the project: Project Coordinator, email: [pc.saaf.bwhc@gmail.com](mailto:pc.saaf.bwhc@gmail.com), contact no: **01711115858**.